

# XOSERVE

DSC Delivery Sub-Group

26<sup>th</sup> August 2025





# 1. General Meeting Administration

# 1b

[Previous DSG Meeting Minutes](#)

[Action Updates](#)

Action Ref	Action	Owner	Status	Update	Date Of Latest Update	Target Completion
DSG_01	<b>2a.i. XRN5732 Inclusion of IGT MPRNs into specified existing DSC Processes.</b> KD requested that further clarification on assessing how CDSP know that there is no misalignment of portfolio to ensure all meter points are captured before getting into deep design.	DSG (PO)	Open	PO advised that this is still being progressing with IGT customers at the moment and requested to off for further update in June DSG. <b>Update DSG 24.05.24</b> PO advised that this is a change Xoserve have been developing to ensure that IGT MPRNs are included in the Gas Safety Regulation process. Xoserve have confirmed that this functionality is available and is primarily a case of ensuring IGTs have the information available and training to take this forward. C/F. <b>Update 22nd July</b> PO advised that this has been progressing well and will keep this action open until there is some understanding and stability of the processes that are in place. <b>19.08.24 Update</b> PO advised that analysis has been completed and an update will be provided to ChMC and DSG of the specified DSC Services that are enabled for IGT MPRNs. PO continued by confirming that the annual Mod0431 Shipper/Transporter –Meter Point Reconciliation exercise has communicated that IGT MPRNs should be included within the extracts taken in 2024. 24/0110 XRN 5732 – <b>23/9/24 Update</b> was provided under AOB during the meeting and action will remain on hold until November 2024. <b>Update 21/10/24 DSG</b> - PO explained that this change was looking for the inclusion of IGT MPRNs into specific existing DSC processes. Those processes, namely being the Gas Safety Regulation and the Shipperless and Unregistered processes. PO suggested keeping this action on hold to see how the training and onboarding of IGT customer's progress. PO asked if anyone on the call had any questions relating to this action. No questions were raised. PO asked to reach out to him if any questions arise after the meeting.	23/09/24	25/11/24
DSG_02	<b>2a.iii. XRN 5923 Updates to the suite of Performance Assurance Report Register (PARR)</b> - Review Service Area details for Performance Assurance Reports	DSG (PO)	Open	<b>21/07/25</b> - PO stated this was added to the action list to signpost. Updates to the PAC reports change (XRN5923) is currently on hold whilst an audit takes place with an independent assurance partner on the PAC reports. PO confirmed that PAC reports sit within Service Area 9: Customer Reporting. Action to be closed in terms of Service Area details have been confirmed but happy for action to remain as open to signpost the change is on hold and updates will be provided as change status is reviewed.	25/07/25	16/06/25



# SECTION 2: Change Development

# 02

2a. New Change Proposals

2b. Change Proposal Initial View

2c. Undergoing Solution Options  
Impact Assessment Review



# SECTION 2: Change Development

## 2a. New Change Proposals

- 2ai. XRN 5955 Private networks duplicate MPRNs – options for long-term fix

## 2b. Change Proposal Initial View

- None for this meeting

## 2c. Undergoing Solution Options Impact Assessment Review

- 2ci. XRN 5914 - Mod0886 - Amend the Code Cut-Off Date to a Rolling Period and XRN 5922 - Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years
- 2cii. XRN 5906 - Mod0884 – Extending the PC4 Read Submission Window
- 2ciii. XRN 5805 - Alternative solution to address scenarios where macro formulas are present in templates and reporting dataset



# XRN 5955 Private networks duplicate MPRNs - options for long-term fix

Customer Parties	Impacted parties
Shipper	
Distribution Network Operators (DNOs)	X
National Gas Transmission	
IGTs	
This vote is to approve the change into development	

Change Type	Non-Regulatory
Priority	Medium
Proposer	Cadent
Change Proposal	<a href="#">Link to CP</a>

Change Description
<p>Xoserve require a mechanism to record and track private networks sites to ensure no central activities can affect the private supplied properties, for example supply switching, meter exchanges, found meter processes.</p> <p>Creation of a system to identify and record potential private network addresses, utilising the minimum data provided (full address and postcode) but and exclude these from all BAU processing.</p>

DSC Service Area Associated Funding Split	N/A
Proposed Funding split from Proposer	100% DNO

# XOSERVE

2ci. XRN5914 – Amend the Code Cut-Off Date to a Rolling Period (Mod0886) and XRN5922 -Shorten the current code cut-off date (or Line in the Sand) from a 3 to 4-year period to a 2 to 3-year period (Mod0896)

**Solution Pack**

# X XRN5922 (MOD0896) Change summary

## Background

This Change Proposal has been raised to deliver the Central System changes required as set out within UNC Modification 0896.

Modification 0896 seeks to Shorten the current Code Cut-Off Date (or Line in the Sand) from a three to four (3 to 4) year period to a two to three (2 to 3) year period. This will mean there will be a 2-year jump in the Code Cut-Off Date (or Line in the Sand) in the initial year of implementation.

NB: Subsequent Code Cut-Off Date (or Line in the Sand) updates will revert to a 1-year jump post the initial year's transition.

The Modification is seeking an April 2026 implementation date, to allow time for industry participants to prepare for the 2-year jump in Code Cut-Off Date (or Line in the Sand).



# X XRN5922 (MOD0896) Change summary

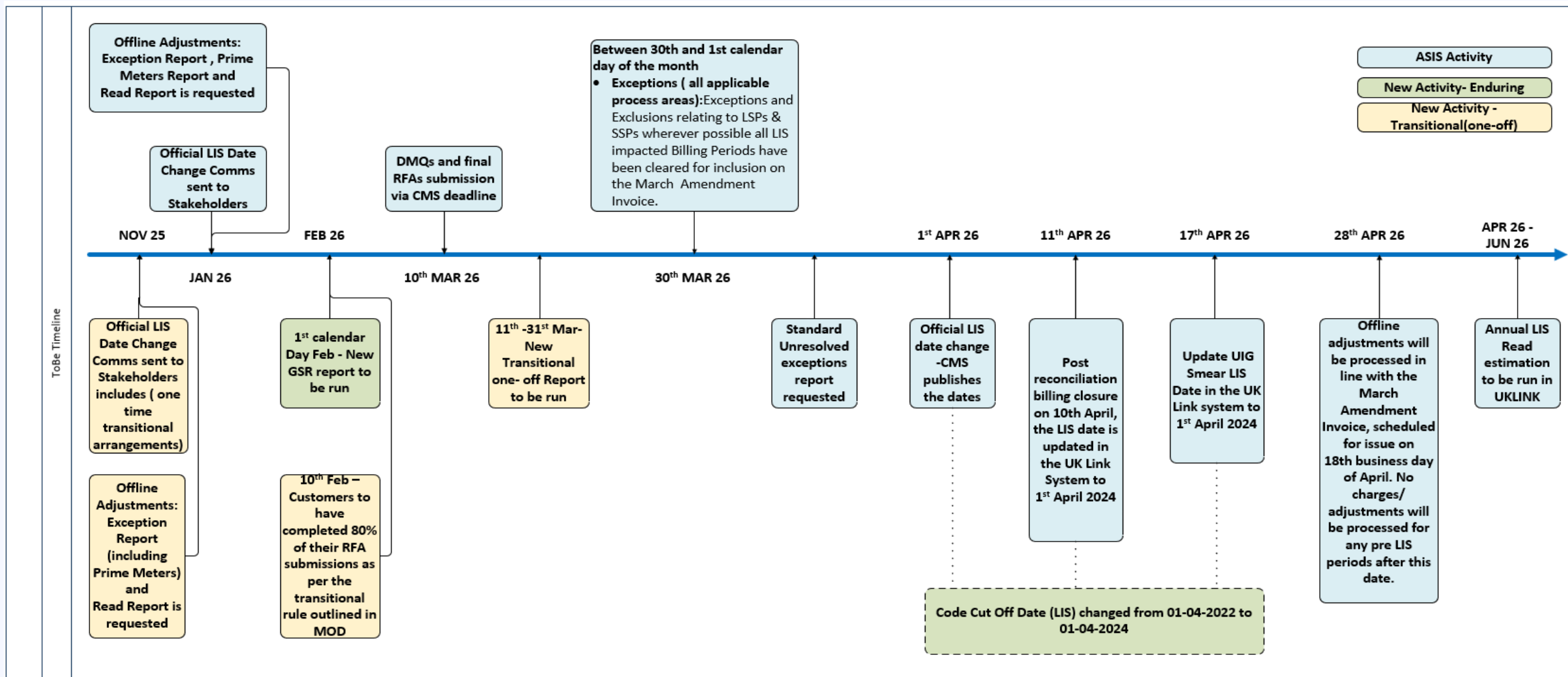
## As-Is:

- Business Operational Processes support the annual LIS date change that commence in January to allow industry engagement, exception resolution and internal CDSP planning and processing until end of April.
- In the AS-IS process the Code Cut-off date is rolled on annually effective 1st April of each year. This process commences within UK Link systems around the 10th of April to allow for monthly processes relating to March to complete. For CMS, the date change happens on 1st calendar day of April.

## To-Be:

- Changes to the existing systems and processes to reflect the new Code Cut-Off Date (or Line in the Sand/LIS) date (set to D-2 years) which is effective as of the 1st calendar day of April
- Changes to existing operations reports impacted the Code Cut-Off (LIS) date changes
- New reports where applicable to monitor the existing BAU processes (e.g. GSR) impacted due to the Code Cut-off date Changes
- New Transitional report to support existing RFA process impacted due to Code Cut-off date changes
- Resolve any exceptions impacting the code cut-Off (LIS) date changes by 31st March.

# X XRN5922 TO BE Process Timeline



# X XRN5914 (MOD0886) Change summary

## Background

This Change Proposal has been raised to deliver the requirements outlined in Modification 0886 Amend the Code Cut-Off Date to a Rolling Period. Modification 0886 seeks to amend the Code Cut Off date from an annual change on the 1st of April every year, to a monthly rolling date which is effective on the 1st calendar day of each month.

Other than a move to a monthly rolling Code Cut-Off date, all other existing rules are to remain the same. In particular:

- The LIS Read estimation process outlined in TPD M 5.4.5 will remain as an annual process .

- The Customer Settlement Error Claims process outlined in TPD E 1.3.8 will continue to apply as it does now.

Transactions with Code Cut-Off date dependencies will require due dates to be set in the UK Link Manual. Examples of such transactions include; DMQs, RFAs and DUPs. It is anticipated that Shippers will submit their transactions as per the new proposed submission dates as updated into the UK Link Manual.

# X XRN5914 (MOD0886) Change summary

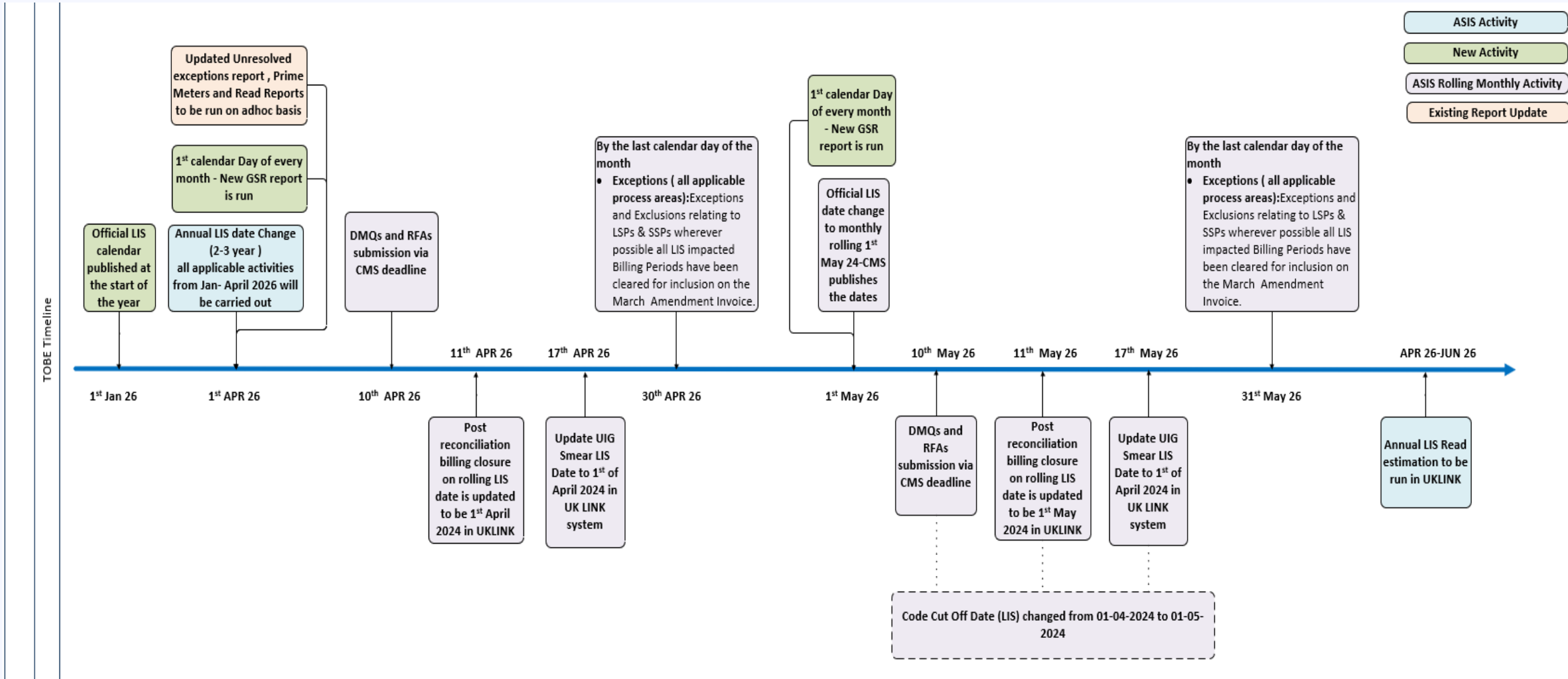
## As-Is:

- Business Operational Processes to support the annual LIS date change commence from the beginning of the current year to allow industry engagement and internal CDSP planning and processing until end of April.
- In the AS-IS process the Code Cut-off date is rolled on annually effective 1st April of each year. This process commences within UK Link system around the 10th of April to allow for monthly processes relating to March to complete. For CMS, the date change happens on 1<sup>st</sup> calendar day of April.

## To-Be:

- Changes to the existing systems and processes to reflect the new Code Cut -Off Date(LIS) set to a monthly rolling Code Cut -Off Date which is effective as of the 1st calendar day of each month.
- Changes to existing operations reports impacted by the Code Cut -Off Date(LIS) changes
- New reports where applicable to monitor the existing BAU processes (e.g. GSR) impacted due to the Code Cut -Off Date(LIS) Changes
- New annual calendar with Code Cut -Off Date(LIS) change activities for each month published to customers
- As Shipper submission trends are currently unknown, it is anticipated that the level of business resource required to support the process will need to be reviewed and, as such, any change to this may need to be factored in post go live of the modification. This review should also include any technical resource that currently support the annual process but, post implementation, will be required on a monthly cycle.

# X XRN5914 TO BE Process Timeline



# X High Level Solution Overview

#	Description	Systems and Process impacts	Estimated cost range
1	Code cut off (LIS) date change – Monthly/Annual	<p><b>UK Link (SAP ISU):</b></p> <ul style="list-style-type: none"> <li>Code cut off date (LIS date) is a configuration parameter that is amended annually at present</li> <li>There are <b>4 parameters</b> maintained within the UKLink system at business process level – Meter reads, Reconciliation , Amendments Billing and UIG smear</li> <li>The code cut off date is amended on 12th calendar day following the monthly Amendments billing cut off date (10th calendar day) except for the UIG smear parameter which is amended post the UG smear process runs (~18th-20th calendar day).</li> <li>The current process for parameter update will continue as per the existing process i.e. As a code update that is applied to all environments meaning that all non-production systems/environments are updated automatically prior to applying the changes in Production system with relevant audit trails with limited manual intervention</li> <li>LIS read estimation process will continue to <b>remain as an annual process</b>. LIS read estimation runs in June every year and will use the latest rolling LIS date for the read estimation. This would mean that the MPRN read validation and reconciliation process will go back past the actual LIS date in the absence of an estimated read on the LIS date as per existing business principles.</li> </ul> <p><b>CMS:</b></p> <ul style="list-style-type: none"> <li>Update the Code cut off (LIS) date parameter on the User Interface (UI) for the applicable contact types on 1<sup>st</sup> April 2026 with the initial 2-year jump</li> <li>Enhancements to the existing process to automatically update the LIS date parameter on the UI for the applicable contact types on a rolling monthly basis on 1<sup>st</sup> calendar day of every month</li> <li>For RFA contacts only, new functionality will be introduced to automatically perform a monthly system sweep. This process will identify any open RFA contacts that are pending action from Shippers where the entire adjustment period falls prior to the current LIS date and will automatically close these contacts as invalid. Currently this process is manual and relies on the CDSP contact handler to manually pull the contact back from the Shipper queue prior to closure.</li> </ul>	£47k - £90k
2	Operational reports	<ul style="list-style-type: none"> <li><b>Unresolved Exceptions report:</b> Enables tracking of unresolved exceptions by the month end prior to LIS date change to ensure timely resolution of the exceptions thereby avoiding any offline adjustments</li> <li><b>Prime &amp; Sub report :</b> Enables identifying P&amp;S sites that requires offline adjustments to be initiated prior to/after LIS date change happens</li> <li><b>GSR report :</b> Enables identifying MPRNs within the GSR process impacted due to the LIS date changes</li> <li><b>RFA report :</b> One off report for the transition period to understand the volumes of Shipper submissions of the RFAs.</li> </ul>	



# Proposed Delivery Plan

Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11	Wk12	Wk13	Wk14	Wk15
Design														
		Build/UT												
					ST	UAT		RT						
										Go Live				
											PIS			

- Schedule shown is the longest among the proposed options.
- Efficiencies in schedule may be realised if Correla reporting team is delivering the new BO reports or delivered via Discovery.
- Regression testing is recommended to ensure critical UK Link/CMS processes are tested for the monthly rolling LIS date changes
- Market trials is not considered for this change as there are no customer impacts identified. There will be additional cost/efforts If market trials is required to support any integrated customer testing.





# Market Trials

	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26
Design										
	Build									
		ST	UAT	RT						
	(MT) Build									
				SIT	RT	Market Trials		Decommissioning		
				PEN Test				Go Live		
								PIS		

- Schedule shown is the shortest timeline proposed that a Market trials environment could be built and tested, this has no contingency if any defects are found during the testing phases.
- The timeline shown is for the provision of a new QAS environment (SAP ISU & CMS ) environment to facilitate market trials on, as to not impact inflight and planned change
- Data cut for this Market trials phase would be a 2% of the full UKLink estate.
- Conducting Market Trials would remove the 5914/5922 from February 26 release as 3 months would be required to test all the processes impacted by the changes.
- The Market Trials environment would not connect to any external industry systems.
- Assumption is that BAU resource would be available to support a 3 month Market Trials phase.
- Assumption we have a Correla team to support during weekdays 9-5 to utilise the current processes, if the environment goes it will be at a best endeavours basis.
- Assumptions that commercials would be complete by the start of October.
- Assumption is that no reporting will be conducted as part of the Market Trials activity
- There is risk that are additional costs can be incurred for additional efforts to share data securely.
- Market Trials estimated cost: **155 - 165k** (this includes a months contingency)
- Total project cost: **215k – 255k**





Thank you  
Q&A?





2cii. XRN5906 – UNC MOD0884 Extending the  
PC4 Read Submission Window

**Solution Pack**

# X XRN5906 Change summary

## Background

Shippers have 25 Supply Point System Business Days (SPSBD), after a meter read date, to submit a read to the CDSP for settlement.

Where there is an issue preventing the read from being validated, and that issue is not resolvable within the 25-day timeframe, the meter read becomes unusable, as the CDSP systems will reject the meter read for being outside read submission window.

Enabling more valid reads, by extending the 25-day read submission window, would decrease settlement imbalance, and repeated costs for additional site visits, as well as time and money spent on Must Reads.

# X XRN5906 Change summary

## Change Overview

A change to the Product Class 4 (PC4) read submission window is required to facilitate the implementation of MOD 0884.

This MOD will extend the current window of 25 SPSBD, depending on the Market Sector Code of the meter point, to 80 SPSBD for 'Domestic' premises and 45 SPSBD for 'Industrial and Commercial' premises.

# X XRN5906 Change summary

## Process areas impacted

Any process where there is a current 25 SPSBD read submission window rule for a PC4 meter point. Depending on the Market Sector Code of the meter point on the date of the meter read, the CDSP will extend the submission window to 45 or 80 SPSBD.

Processing areas that use the current 25 SPSBD rule:

- **The cyclic PC4 Meter Read validation process.**
- **The process of pausing Check to Check reconciliation** to allow time (i.e., the read submission window) for Meter Reads to load, before reconciling over the period.

# X XRN5906 Change summary

## **Impact on existing reporting**

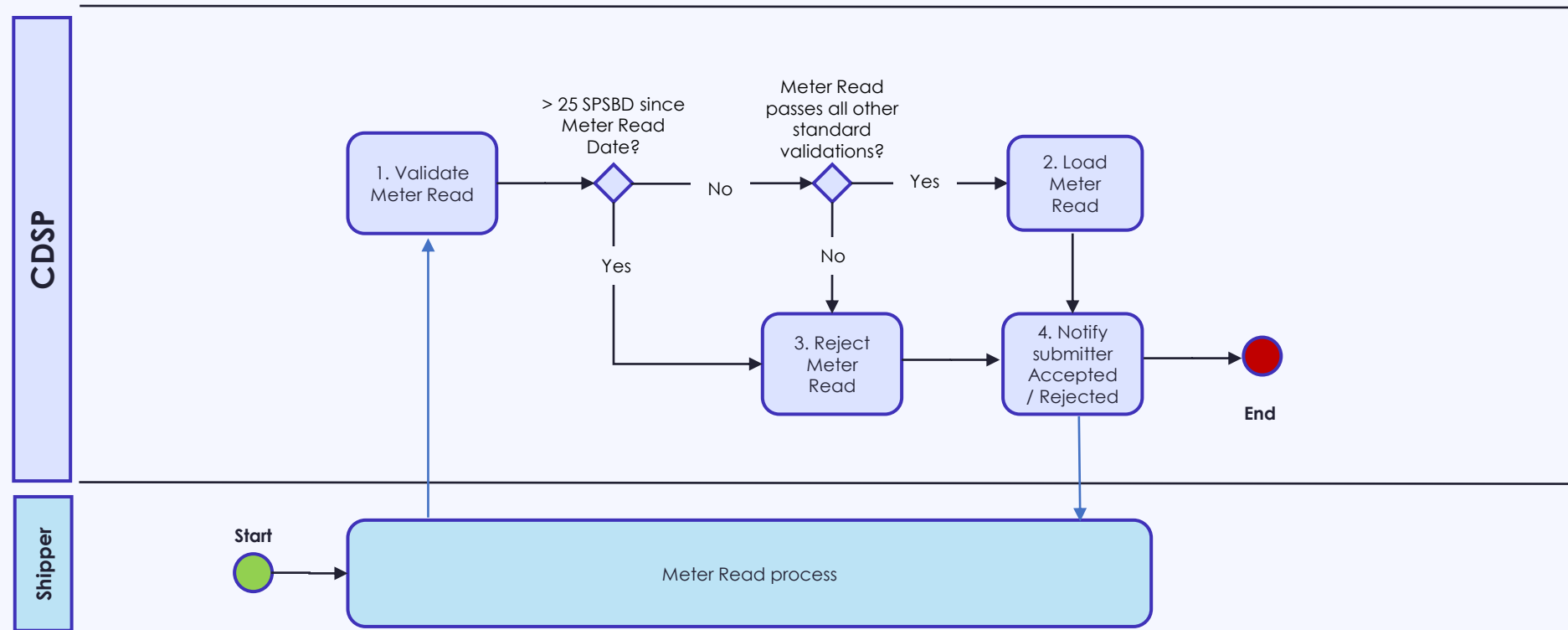
- PAC have required no new reporting, or changes to existing PAC reporting
- Existing PAC Meter Read Performance Reports on the 25 SPSBD submission window will not be changed
- Impacts to DDP Dashboards expected to be minimal and cosmetic only

## **New reporting**

- New internal reports will be developed to show accepted monthly PC4 Meter Read submissions by age, and by Shipper. These will help show what, if any, change in Meter Read submission behaviour happens after the MOD is implemented.

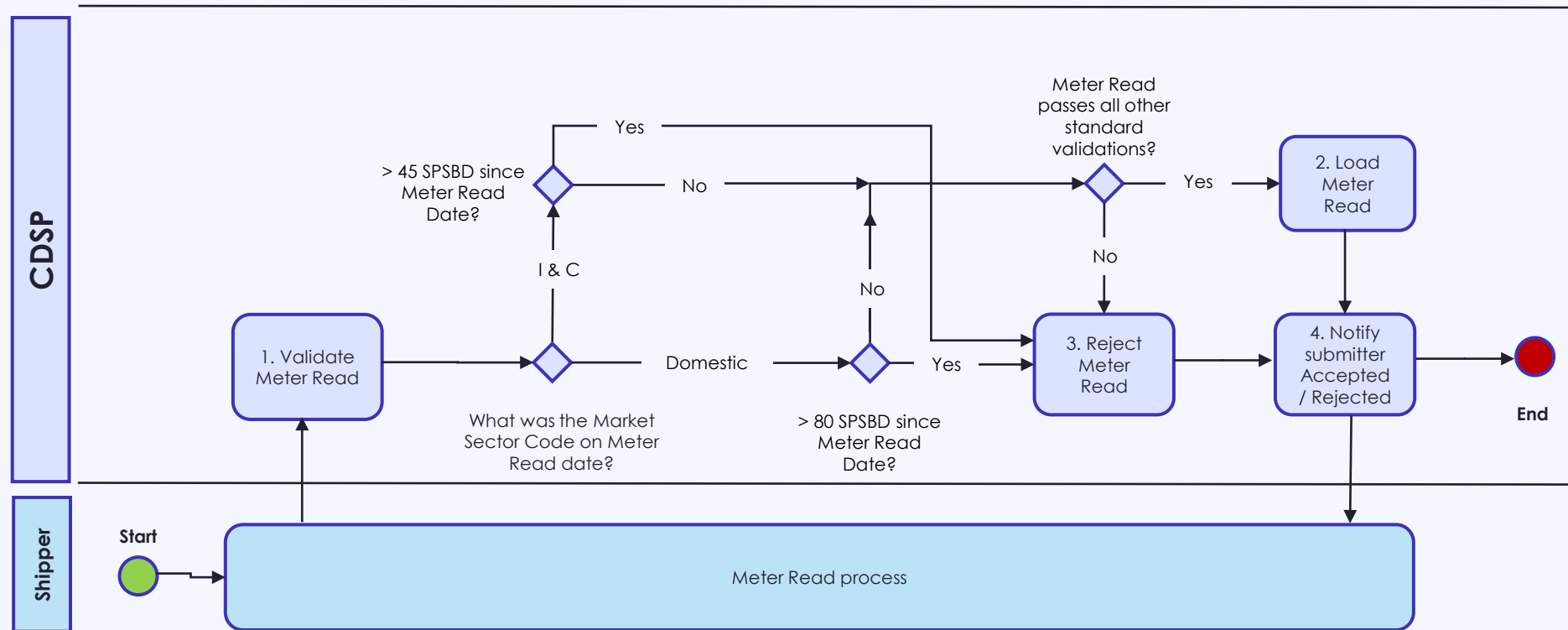
# X XRN5906 AS IS Process overview

## PC4 Meter Read validation



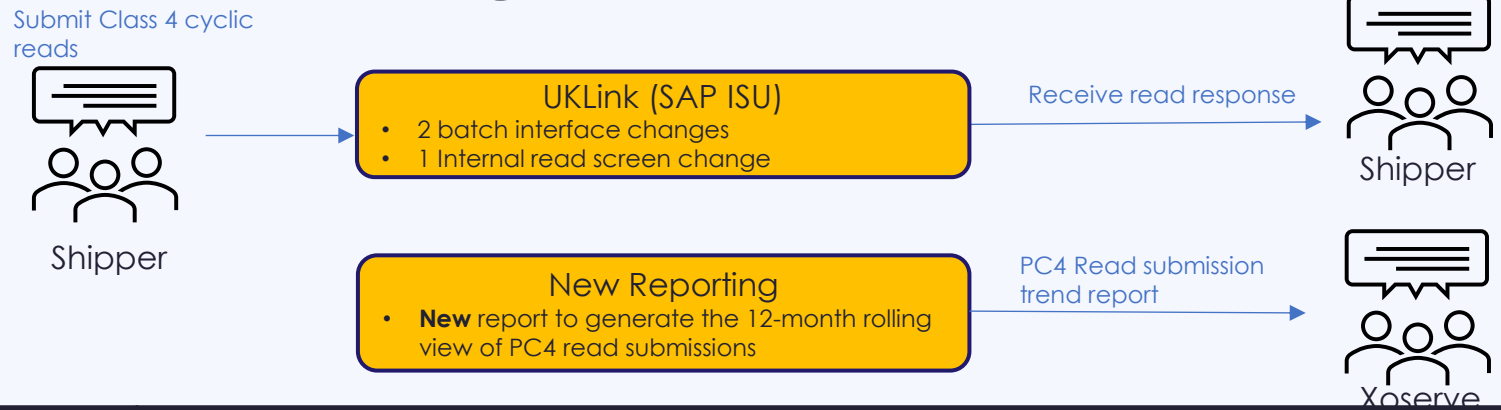
# X XRN5906 TO BE Process overview

## PC4 Meter Read validation





# X XRN5906 High Level Solution



#	Description	Systems and Process Impacts	Total Cost Estimate Range
1	XRN5906 aims to extend the read submission window for PC4 cyclic reads based on market sector code. The new proposed read submission window is 80 SPSBDs for Domestic and 45 SPSBDs for I&C sites.	<p><u>SAP ISU:</u></p> <ul style="list-style-type: none"><li>PC4 read interface changes to amend read submission validation based on market sector code (MSC).</li><li>Configuration changes for storing the new read submission window based on MSC and SPSBD benchmarks for reporting.</li><li>Site Visit interface changes to extend the current wait period for processing check to check reconciliation in line with extended read submission window</li></ul> <p><u>Reporting:</u></p> <ul style="list-style-type: none"><li>A <b>new</b> monthly report to generate the rolling 12-month view of the PC4 read submission percentage per Shipper for Domestic and I&amp;C sites.</li></ul> <p><u>Performance Testing:</u></p> <ul style="list-style-type: none"><li>PT will be considered in scope for the read and downstream processes (AQ and reconciliation) as this XRN may bring about a possible increase in the read submissions and consequently accepted reads, currently being rejected due to the 25 SPSBD submission window.</li></ul>	<ul style="list-style-type: none"><li>£70k to £105k</li></ul>

# ✕ XRN5906 – Proposed delivery timeline

W1	W2	W3	W4	W5	W6	W7	W8	W9	W10	W11	W12	W13	W14	W15	W16
Design															
		Build													
					ST	UAT		RT		PT					
													Go Live		
														PIS	



# Thank you

Any questions?



# XOSERVE

2ciii. XRN5805 – Alternative solution to address scenarios where macro formulas are present in templates and reporting dataset

**Solution Pack**

# X XRN5805 Change summary

## Background

DN customers have identified issues with their ability to supply agreed templates to CDSP due to the presence of Macros embedded within related spreadsheets.

The below templates are in scope of this change

RTB - Request to Bill

Site Visit

FSG - Failure to Supply Gas (FSG)

BCL - Bulk Contact Logging (BCL)

MBG - MPRN Creation File/MBG

TOG - Theft of Gas

LSEC - LDZ Entry Commodity Charge

PCD - Pricing Template

ORD - LDZ Energy Adjustment

DNW\_LPGpricing\_rates\_v0 6 Approved

# X XRN5805 Solution Overview

## The options currently being assessed are:

Option 1 – DN accessing Power Platform to upload the template (All templates)

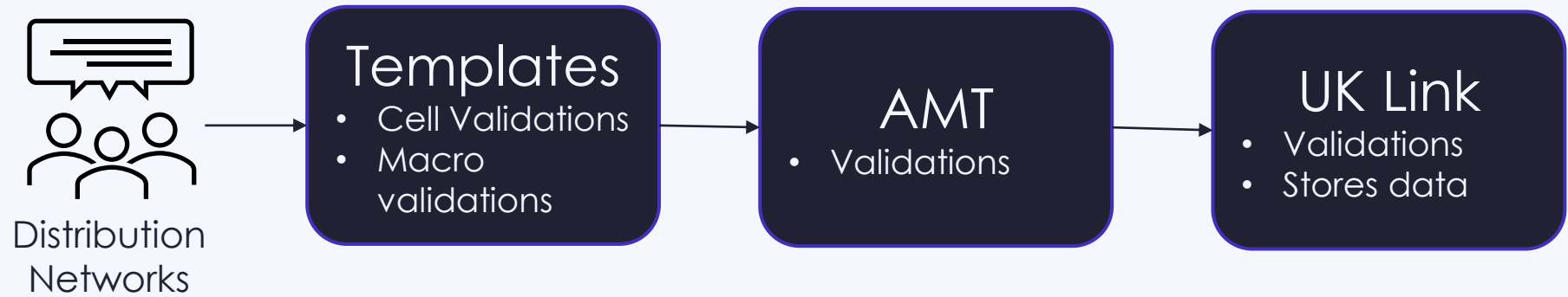
Option 2 – DN accessing UK Link Portal to upload the template (All templates)

Option 3a – Require DN to provide data in appropriate format

Option 3b – Alternative Excel Template

Option 4 – Expansion of the manual workaround to all templates

# As Is Process Overview



# Solution Option 1 Overview Power Platform

A screen will be built using the power platform. The networks will have the ability to upload the templates into the screen.

The templates will remain as-is including cell validations.

The macro validations will be removed from the templates and completed using the power platform

If the template is rejected in the power platform, the rejection reason/s would be displayed on the screen to DN user.

File generated would be processed by AMT and UK Link as per the current functionality and hence no changes are required in these applications.





# Solution Option 2a Overview

## UK Link Portal – As-Is Validations

A screen will be built in the existing UK Link Portal that the Networks already have access to. The networks will have the ability to upload the templates on the new screen.

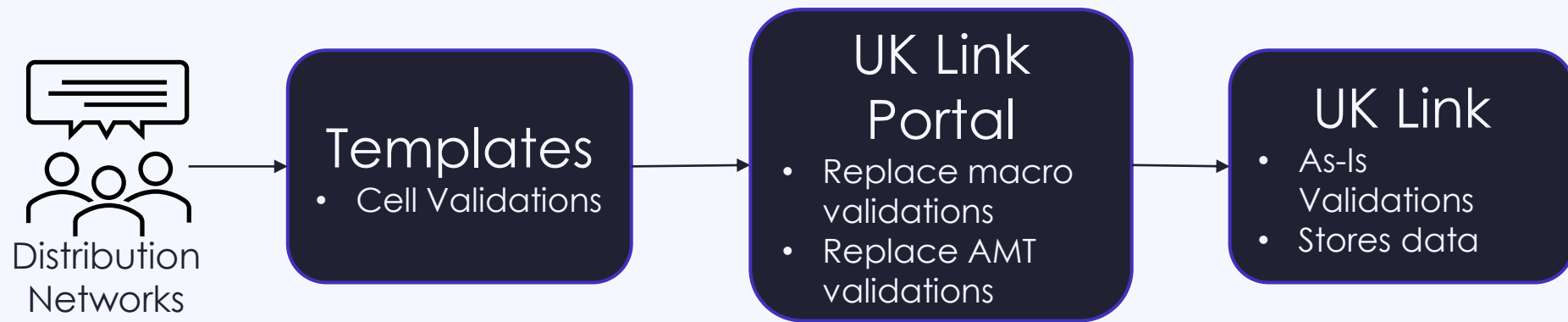
The templates will remain as-is including cell validations.

If the template is rejected in the portal, the rejection reason/s would be displayed on the screen to DN user.

Upon acceptance of the template, the data will be stored in UK Link.

As the file is no longer sent to AMT, the validations that take place in AMT will be moved to Portal.

The validations that take place in UK Link will remain as is.



# Solution Option 2b Overview

## UK Link Portal – Enhanced Validations

A screen will be built in the existing UK Link Portal that the Networks already have access to. The networks will have the ability to upload the templates on the new screen.

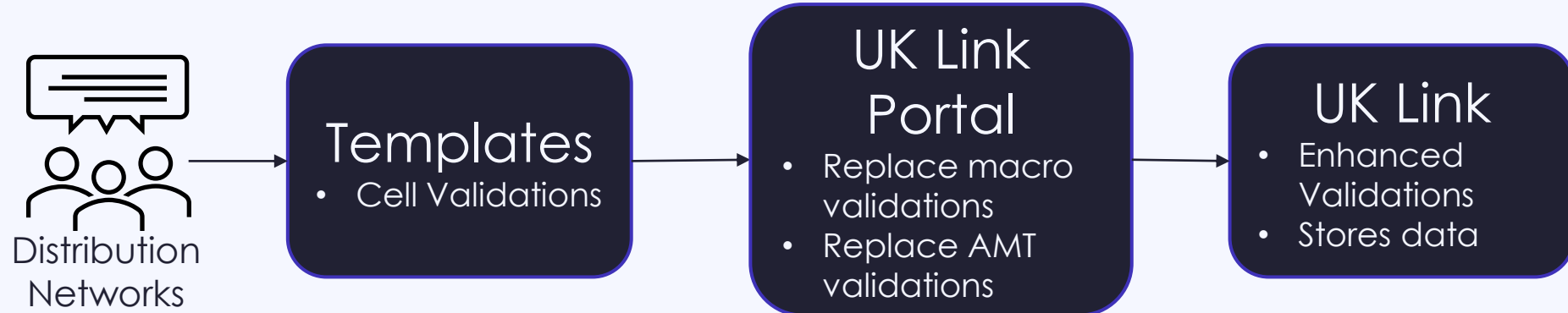
Revised templates to reduce DN data inputs by creating new UK Link processes.

If the template is rejected in the portal, the rejection reason/s would be displayed on the screen to DN user.

Upon acceptance of the template, the data will be stored in UK Link.

As the file is no longer sent to AMT, the validations that take place in AMT will be moved to Portal.

The validations and data lookups that take place in UK Link will be enhanced to minimise DN data inputs.



# Solution Option 3b Overview

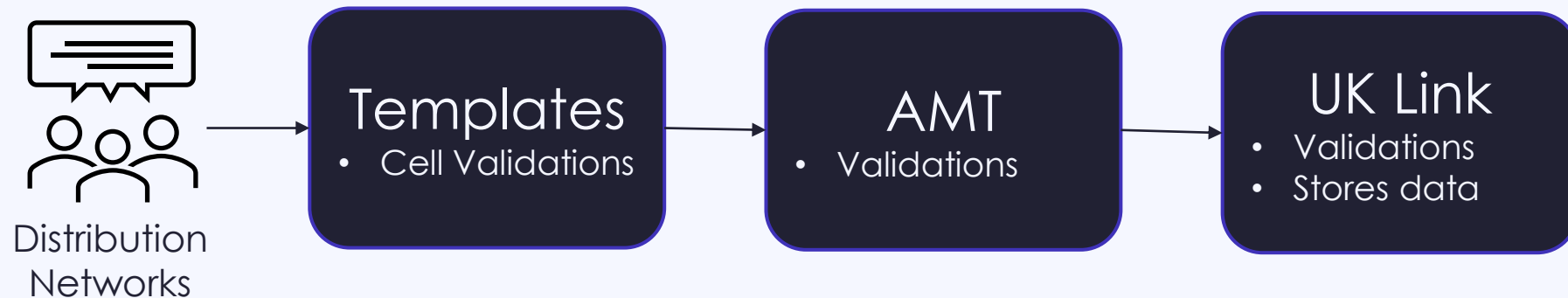
## Alternative Excel template

Population on Excel template (without macros), with as-is cell validation.

Creation of the required submission file content within the template,

Requires DN manual process to create the required submission file format.

File submitted to the CDSP via the BAU route.



# Solution Option 4 Overview

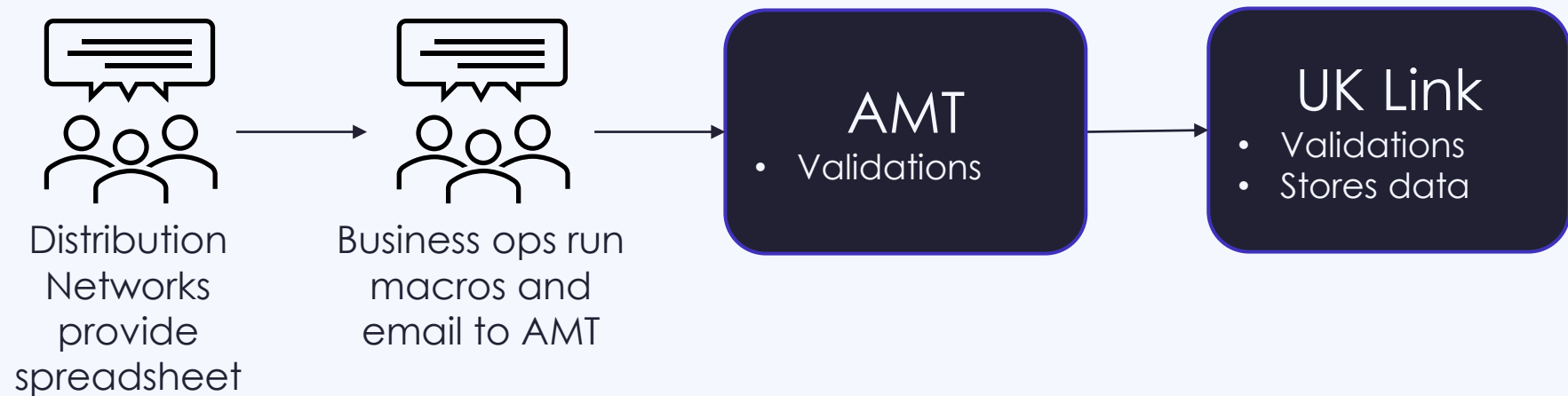
## Expand manual workaround

Distribution Networks provide the data required in the as-is template with macros removed.

The Business ops team create the csv. using the macros.

The Business ops team would then email the templates into AMT.

File generated would be processed by AMT and UK Link as per the current functionality and no changes in these applications.



# X Option Comparison

#	Description	Systems and process impacts	Option Pros	Option Cons	Time/Cost/Complexity
1	Power Platform upload	<b>Power Platform:</b> Process template data. Complete macro validations. <b>AMT:</b> No changes required, as-is validations. <b>UK Link:</b> No changes required, as-is validations, as-is data processing. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>Automated process</li> <li>Manual processing to remain as is from Business Ops</li> <li>Macros removed</li> <li>Real time rejection messages</li> <li>Expandable to further templates</li> </ul>	<ul style="list-style-type: none"> <li>New access required &amp; process to update list of users</li> <li>No UK Link integration for data lookup</li> <li>External users may need to have a Microsoft license with Power Apps access</li> </ul>	Estimated Duration: 15 weeks + PIS  Estimated Cost Range: £85-£140k (Licence costs TBC)  Complexity: 3 out of 5
2a	UK Link Portal upload – as is validations	<b>UK Link Portal:</b> Process template data. Complete macro validations. <b>AMT:</b> No longer used. <b>UK Link:</b> No changes required, as-is validations, as-is data processing. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>Automated process</li> <li>Manual processing to remain as is from Business Ops</li> <li>Macros removed</li> <li>DNs already have access</li> <li>Real time rejection messages</li> <li>Expandable to further templates</li> </ul>	<ul style="list-style-type: none"> <li>Development of new interfaces between portal and UK Link</li> <li>Basic UK Link validations</li> <li>DNs must provide all as-is data</li> </ul>	Estimated Duration: 17 weeks + PIS  Estimated Cost Range: £90k - £160k  Complexity: 4 out of 5
2b	UK Link Portal upload – enhanced validations	<b>UK Link Portal:</b> Process template data. Complete macro validations. <b>AMT:</b> No longer used. <b>UK Link:</b> Enhancements made to validations and data lookups. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>Automated process</li> <li>Manual processing to remain as is from Business Ops</li> <li>Macros removed</li> <li>DNs already have access</li> <li>Portal can handle complex validations</li> <li>Reduced data input requirements by DNs</li> <li>Real time rejection messages</li> <li>Expandable to further templates</li> </ul>	<ul style="list-style-type: none"> <li>Development of new interfaces between portal and UK Link</li> </ul>	Estimated Duration: 2a plus 15 weeks + PIS  Estimated Cost Range: £140k - £230k  Complexity: 5 out of 5

# X Option Comparison

#	Description	Systems and process impacts	Option Pros	Option Cons	Time/Cost/Complexity
3a	DNs provide file	<b>Templates:</b> Macros removed, as-is cell validations, no submission file creation process. <b>AMT:</b> No changes required, as-is validations. <b>UK Link:</b> No changes required, as-is validations, as-is data processing. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>• DNs would have full control of process including rejection correction</li> <li>• Each DN can develop/use a solution that best suits their organisation</li> <li>• No CDSP system development</li> </ul>	<ul style="list-style-type: none"> <li>• No macro validations for DNs</li> <li>• Potential for more rejections sent back to DNs</li> </ul>	Estimated Duration: 0 weeks  Estimated Cost Range: £0  Complexity: 0 out of 5
3b	Alternative Excel template with submission file creation process	<b>Templates:</b> Macros removed, as-is cell validations, manual creation process of submission file from excel <b>AMT:</b> No changes required, as-is validations. <b>UK Link:</b> No changes required, as-is validations, as-is data processing. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>• No CDSP system development required</li> <li>• Submission file creation process for DNs</li> </ul>	<ul style="list-style-type: none"> <li>• Limited up front validations</li> <li>• Manual output to create UK Link file to be undertaken by the DN – subject to manual error</li> <li>• Requires further research to ensure viable for all templates</li> </ul>	Estimated Duration: 20 weeks + PIS  Estimated Cost Range: £30-70k  Complexity: 2 out of 5
4	Expand manual workaround	<b>Templates:</b> Macros removed, as-is cell validations. <b>AMT:</b> No changes required, as-is validations. <b>UK Link:</b> No changes required, as-is validations, as-is data processing. <b>CMS:</b> No changes required	<ul style="list-style-type: none"> <li>• No CDSP system development</li> </ul>	<ul style="list-style-type: none"> <li>• Rejection messages not real time for DN users – manual processing to resolve</li> <li>• Manual process &amp; ongoing FTE cost</li> <li>• Risk of manual error</li> <li>• No macro validations for DNs</li> </ul>	Estimated Duration: Dependent upon DN takeup and recruitment  Estimated Cost Range: £45k-£90k annually  Complexity: 1 out of 5

# X Discounted Option

Description	Systems and process impacts	Option Pros	Option Cons
<p>UK Link manual upload</p> <p><b>Discounted</b> due to complexity of automated &amp; manual processes depending on system</p>	<p><b>Templates:</b> Macros removed, as-is cell validations.</p> <p><b>Business Ops:</b> Manual upload process to UK Link</p> <p><b>AMT:</b> No longer used</p> <p><b>UK Link:</b> No changes required, as-is validations, as-is data processing.</p> <p><b>CMS:</b> New upload screen</p>	<ul style="list-style-type: none"> <li>• Direct interaction with target system</li> <li>• Potential to reduce data items required</li> </ul>	<ul style="list-style-type: none"> <li>• Rejection messages not real time for DN users – manual processing to resolve</li> <li>• Manual process &amp; ongoing FTE cost</li> <li>• Risk of manual error</li> <li>• No macro validations for DNs</li> </ul>
<p>CMS manual upload</p> <p><b>Discounted</b> due to cost to deliver the BCL file only</p>	<p><b>Templates:</b> Macros removed, as-is cell validations.</p> <p><b>AMT:</b> No changes required, as-is validations.</p> <p><b>UK Link:</b> No changes required, as-is validations, as-is data processing.</p> <p><b>CMS:</b> No changes required</p>	<ul style="list-style-type: none"> <li>• DNs would have full control of process including rejection correction</li> <li>• Each DN can develop/use a solution that best suits their organisation</li> <li>• No CDSP system development</li> </ul>	<ul style="list-style-type: none"> <li>• No macro validations for DNs</li> <li>• Potential for more rejections sent back to DNs</li> <li>• BCL file only</li> </ul>
<p>Excel scripts to replace Macro functionality</p> <p><b>Discounted</b> due to security concerns around scripts</p>	<p><b>Templates:</b> Macros removed, scripts perform macro functionality, as-is cell validations</p> <p><b>AMT:</b> No changes required, as-is validations.</p> <p><b>UK Link:</b> No changes required, as-is validations, as-is data processing.</p> <p><b>CMS:</b> No changes required</p>	<ul style="list-style-type: none"> <li>• No changes to current systems/process</li> </ul>	<ul style="list-style-type: none"> <li>• Security concerns around using scripts similar to Macros</li> </ul>





# SECTION 3: Detailed Design

# 03

3a. Design Considerations

3b. Requirements Clarification





# SECTION 3: Detailed Design

## 3a. Design Considerations

None for this meeting

## 3b. Requirements Clarification

None for this meeting



# Section 4: Release/Project Updates

# 04

4a. June 25 Major Release

4b. Minor Release drop 15

4c. DDP

# X XRN5868 – June 25 Major Release - Status Update

RAG Status	Overall Project RAG status		
	Schedule	Risks and Issues	Costs
	Status Justification		
Schedule	<p>The scope &amp; BER of June 25 Major Release were approved at the ChMC Meetings on 08/01/25 &amp; 12/03/25 respectively.</p> <p>Overall release is tracking to target; project implemented as scheduled on 27/06.</p> <p><b>Progress Update:</b></p> <ul style="list-style-type: none"><li>PIS on track to complete - 15/08/25</li></ul> <p><b>Communications Update:</b></p> <ul style="list-style-type: none"><li>Successful Implementation – 27/06/25</li><li>PIS Exit – 15/08/25</li><li>CCR to be shared at ChMC – 10/09/25</li></ul>	<div><p>Implementation date 27<sup>th</sup> June, contingency date 4<sup>th</sup> July</p></div>	
Risks and Issues	69676 - June 25 PIS Extension - PIS may be extended because of a request for an additional UIG smear and AMS invoice run		
Costs	Forecast to complete against approved BER		
Scope	XRN5846 – New allowable value (M - Thermal Mass) for Meter Type Code (H100) XRN5784 – Modification 0862 Amendments to the current Unidentified Gas Reconciliation Period arrangements		



# Minor Release 15 Scope

Release	Minor Release Drop 15
Implementation Date	8 <sup>th</sup> December (Indicative Date)

XRN	Title	Proposer	Benefitting	Funded by
XRN5732	Inclusion of IGT MPRNs into Existing DSC Processes	Xoserve	IGTs, Shippers	Service & Operate
XRN5890	Proactive Reporting of MAP ID Population	Xoserve	Xoserve	Service & Operate

Notes	<p>XRN5732</p> <ul style="list-style-type: none"><li>• Ensure IGT customers have an equivalent level of interaction and involvement in the DSC specified processes where necessary, to enable mutualised service coverage across DN and IGT customers.</li><li>• This covers UKL elements only; CMS delivery to be confirmed at a later date.</li></ul> <p>XRN5890</p> <ul style="list-style-type: none"><li>• Currently, there is no standard reporting tracking the population of MAP ID against sites in the Central Switching Service; population of this attribute in CSS is controlled from the CDSP on behalf of Transporters, whose obligation is to pass the information that they hold.</li><li>• Currently, there is no standard reporting tracking this process, consequently the CDSP cannot escalate potential poor performance or make recommendations for improvement to the Retail Energy Code Company (RECCo).</li></ul>
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Decision	None required, update for information only
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# X 2025-26 DDP Roadmap: Release Timeline

Roadmap	Apr-May '25	Jun-Jul	Aug-Sep	Oct-Nov	Dec '25-Jan'26	Feb-Mar
<b>Release 1 2025/26:</b> Read Enhancements & Shipper Portfolio	Complete					
<b>Release 2 2025/26:</b> Shipper No Meter, Portfolio Gains/Losses & Plot Addresses		Complete				
<b>Release 3 2025/26:</b> Shipper Portfolio Enhancements (UPRN, RMP, MPR Installer) Networks 150 & 60 Pricing reports IGT New Connection Process			Scope Refinement			
<b>Release 4 2025/26:</b> TBC				Not Started		
<b>Release 5 2025/26:</b> TBC					Not Started	
<b>Release 6 2025/26:</b> TBC						Not Started

# X Release 2: Update

Data Discovery Platform	Release 2 2025 - 2026		
Goals:	Shippers	Networks	IGTs
Core	<b>Portfolio:</b> <ul style="list-style-type: none"><li>•Portfolio Gains &amp; Losses</li><li>•Meter Read Rejections Enhancements (from R1)</li></ul> <b>Asset</b> <ul style="list-style-type: none"><li>•Market Sector Code by No Meter Recorded</li><li>•No Meter by EUC</li></ul>	<b>Portfolio:</b> <ul style="list-style-type: none"><li>• upgrade dashboard increasing download limit</li></ul>	
Stretch	<b>Portfolio</b> <ul style="list-style-type: none"><li>•Plot Address Correction</li></ul> <b>Asset</b> <ul style="list-style-type: none"><li>•No Meter By Dataflow/Class &amp; Meters with Open/Closed Bypass Flag</li></ul>		

## Update:

- Release 2 deployed during DDP Maintenance hours in 2 stages on 27th and 31st July 2025
- All core and stretch features delivered



# Release 3

Data Discovery Platform	Release 3 2025 - 2026		
Goals:	Shippers	Networks	IGTs
Core	<b>Portfolio Enhancements:</b> <ul style="list-style-type: none"><li>•Unique Property Reference Number addition</li><li>•RMP Status addition</li><li>•MPRN Installing Shipper addition</li></ul>	<b>Charging Simulation:</b> 150 & 60 Day Pricing Notice reports	<b>Portfolio:</b> XRN 5614 Improving IGT SMP New Connections Process
Stretch	<b>Asset</b> <ul style="list-style-type: none"><li>•Portfolio Matrix report for MAM &amp; MAP combinations</li></ul>	<b>Charging Simulation:</b> Usability Improvements to Aggregated MPRN Summary dashboard	

# DDP Assurance Workgroup

- For all DDP Releases we would like to request volunteers from the DDP User community to sponsor planned features
- The objective is to increase engagement in new Release features and help ensure we deliver features that meet the needs of our users
- This would involve:
  - Contributing and supporting the relevant User Stories that sit behind proposed features, to promote benefits to wider industry
  - Testing and First Usage assurance of new/updated dashboard features, to confirm satisfaction with the delivered content
- Should you be able to support please contact the team via our operational email box account ([ddp@xoserve.co.uk](mailto:ddp@xoserve.co.uk))



# DDP Team Contact Details

## **DDP Issues:**

- If you have an issue relating to DDP which you require support with, please raise a ticket via 'help and support' on Xserve.com [here](#). This will ensure the issue is dealt with promptly and provides an audit trail

## **DDP Queries / Development / Shipper Forum:**

- If you have any queries, ideas or suggestions for future DDP features or questions relating to the DDP Shipper Forum please drop an email to the DDP Operational team via our box account: [ddp@xserve.co.uk](mailto:ddp@xserve.co.uk)

For avoidance of doubt, if you have an issue with DDP, the quickest way for a resolution is to [raise a ticket](#)

# X 2024-25 DDP Roadmap: Release Timeline

Roadmap	Apr-May '25	Jun-Jul	Aug-Sep	Oct-Nov	Dec '25-Jan'26	Feb-Mar
Release 1 2024/25: Hydrogen Trials	Complete					
<b>Release 2 2024/25:</b> Hydrogen Trials		Complete				
<b>Release 3 2024/25:</b> Vacant Sites/AQ At Risk			Complete			
<b>Release 4 2024/25:</b> Vacant Sites				Complete		
<b>Release 5 2024/25:</b> Shipper pack, DN AQ Tracking, IGT Reads					Complete	
<b>Release 6 2024/25:</b> Shipper AQ, DN Charging Enhancements, IGT MDD						Complete



# Section 5: Change Pipeline

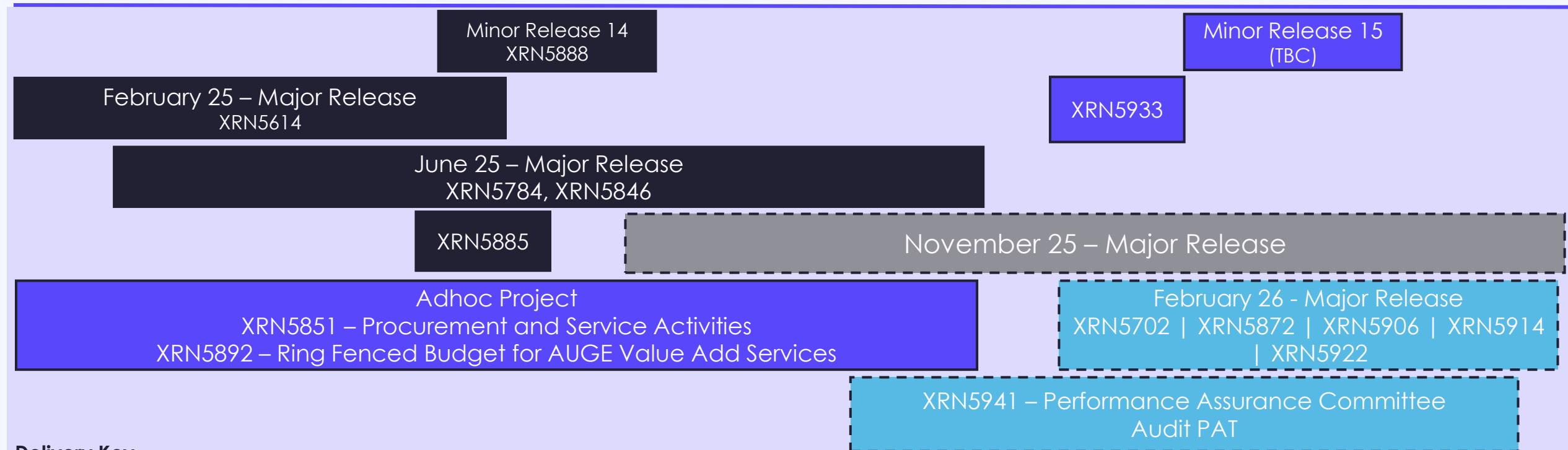
# 05

5a. Change Pipeline Update

# X 2025 Forward View - Change Delivery Plan

January 25 – December 2025

Jan-25                      March-25                      June-25                      Sep-25                      Dec-25



## Delivery Key



= Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place



= Indicative / Target Implementation Date – Changes are planned for delivery – Funding and/or Implementation Date not yet approved by ChMC



= Implemented Change / Release

Slide produced 29<sup>th</sup> July 2025

# X Change Delivery Plan – January 2025 – December 2025

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<a href="#"><u>5614</u></a>	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	*£120k revised following design	28 <sup>th</sup> February 2025	Major	Firm
<a href="#"><u>5885</u></a>	Cease Provision of SC9 Files to Distribution Networks (DNs)	Cadent	DN	N/A	N/A	28 <sup>th</sup> April 2025	Adhoc	Firm
<a href="#"><u>5549</u></a>	Automation of the UK Link and Gemini mismatch analysis and correction process	Xoserve	CDSP	N/A	N/A	30 <sup>th</sup> May 2025	Minor	Firm
<a href="#"><u>5769</u></a>	Changes required to Broadcast Service (minor changes	Xoserve	DN IGT	N/A	N/A	30 <sup>th</sup> May 2025	Minor	Firm
<a href="#"><u>5784</u></a>	Mod0862 Amendments to the current Unidentified Gas Reconciliation Period arrangements	SEFE	Shipper DN	Shipper	£115k	27 <sup>th</sup> June 2025	Major	Firm
<a href="#"><u>5846</u></a>	Update to the Meter product table in UK link to support the Thermal Mass Meter type code	Xoserve	All	TBC	£100k	27 <sup>th</sup> June 2025	Major	Firm
<a href="#"><u>5851</u></a>	Mod0868 Change to the current Allocation of Unidentified Gas Statement Frequency and Scope	SEFE	Shipper	Shipper	TBC	June/July 2025	Adhoc	Firm
<a href="#"><u>5892</u></a>	Ring-fenced DSC Budget to support Allocation of Unidentified Gas Value-Add Activities	SEFE	Shipper	Shipper	TBC	June/July 2025	Adhoc	Firm
<a href="#"><u>5933</u></a>	Business Plan Information Rules Independent Assurance	Xoserve	All	All	£80k	September 2025	Adhoc	Firm
<a href="#"><u>5808</u></a>	Providing Notification to DN's and IGT's for Capacity and Nomination Referrals Awaiting Action	Cadent	DN IGT	DN	N/A	November 2025	Minor	Indicative
<a href="#"><u>5732</u></a>	Inclusion of IGT MPRNs into specified existing DSC Processes	BUUK	IGT	IGT	£40k	November 2025	Minor	Indicative
<a href="#"><u>5941</u></a>	Performance Assurance Committee – Audit PAT	Xoserve	Shipper DN IGT	Shipper DN IGT	£300K	TBC	Adhoc	Indicative

# X Change Delivery Plan – January 2026 – June 2026

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<a href="#">5702</a>	Mod0864S - Update to assess the replacement of Facsimile as a form of communication	NGT	All DSC Customers	Shipper DN	£230k *ROM est.	27 <sup>th</sup> February 2026	Major	Firm
<a href="#">5872</a>	Mod0876S Updates to the Annual Quantity (AQ) amendment process	SEFE	Shipper DN	Shipper	£190k	27 <sup>th</sup> February 2026 *subject to modification approval	Major	Indicative
<a href="#">5906</a>	Mod0884 – Extending the PC4 Read Submission Window	OVO	Shipper DN IGT	Shipper DN	£100k *ROM est.	27 <sup>th</sup> February 2026 *subject to modification approval	Major	Indicative
<a href="#">5914</a>	Mod0886 - Amend the Code Cut-Off Date to a Rolling Period	SSE	Shipper DN IGT	Shipper	£100k *ROM est.	1 <sup>st</sup> April 2026 *subject to modification approval	Adhoc / Major	Indicative
<a href="#">5922</a>	Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years	SEFE	Shipper DN IGT	Shipper	£50K *ROM est.	1 <sup>st</sup> April 2026 *subject to modification approval	Adhoc / Major	Indicative
<a href="#">5940</a>	Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation	Centrica	Shipper DN	TBC	£200K *ROM est.	26 <sup>th</sup> June 2026 * Subject to modification approval	Major	Indicative
<a href="#">5924</a>	Physical Information Exchange (PIX) Ongoing Support Options	Xoserve	All	TBC	TBC	31 <sup>st</sup> June 2026	Adhoc	Indicative

# Change Backlog – ‘In Progress’ Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	Status	August '25 - ChMC Update
<a href="#"><u>5473</u></a>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Requirements	Use cases, data items and research being undertaken by development team ahead of options being presented to DSC members – target Q2 2025 update for DSC customers at DSG
<a href="#"><u>5569</u></a>	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	Requirements	Solution Option issued for consultation in May '25 Change Pack – next steps to be confirmed following change pack decision and agreement on how to progress.
<a href="#"><u>5806</u></a>	CDSP Solution to enable exit of application of User Premises Termination Notice (UPTN)	NGT	All DSC Customers	TBC	Analysis	Change Proposal raised to analyse process and solution impacts that may be necessary to facilitate exit – analysis being planned in with relevant resource
<a href="#"><u>5810</u></a>	Theft of Gas (ToG) DN Calculation Tool	Cadent	DN	DN	Requirements	Prototype solution being trialled with one DN party ahead of finalising functionality and sharing with all DN parties.
<a href="#"><u>5949</u></a>	New Priority Consumer Category related to Community Heating	NGT	All DSC Customers	TBC	Requirements	New Change Proposal raised in July – entering development phase with ongoing discussions taking place between Ofgem, NGT, DNs and DESNEZ to agree scope and requirements.
<a href="#"><u>5950</u></a>	DSC Invoice Number generation review	CDSP	Shipper DN NGT	TBC	Requirements	New Change Proposal raised in July – Impact Assessment taking place across DSC Invoices to clarify which invoices are within scope of the change.
<a href="#"><u>5955</u></a>	Private networks duplicate MPRNs - options for long-term fix	Cadent	DN	DN	Requirements	New Change Proposal to support introducing a solution that enables sites on Private Networks to be recorded and used in CDSP validation processes.

# X Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	August '25 ChMC Update
<a href="#"><u>5616</u></a>	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	*£260k revised following design	TBC	Agreed following September ChMC that change would be placed on hold whilst data cleansing activities were progressed – change to be revisited in January with DNs / IGTs
<a href="#"><u>5546</u></a>	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A	N/A	N/A – performing analysis on data extracts provided by DCC Next steps to be confirmed once analysis is concluded
<a href="#"><u>5471</u></a>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	TBC	TBC	Low Priority – CDSP raised Change Proposal
<a href="#"><u>5701</u></a>	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	OVO	Shipper DN IGT	DN IGT	TBC	TBC	Continue to support regulatory development and provide update to ChMC once status of Modification changes
<a href="#"><u>5923</u></a>	Updates to the suite of Performance Assurance Report Register (PARR)	CDSP	Shipper DN IGT	Shipper	TBC	TBC	Placed on hold and awaiting conclusion of PAC Audit PAT before this will be revisited.





# DSC Change Pack Consultation Plan

(two month view)

Aug – 25

Sep - 25

Oct – 25

XRN5914 - Mod0886 - Amend the Code Cut-Off Date to a Rolling Period

XRN5922 - Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years

XRN5906 - Mod0884 – Extending the PC4 Read Submission Window

XRN5940 - Mod0890 – Addition of Consumption Adjustment and Updated Meter Readings to initiate an AQ Calculation

XRN5732 - Inclusion of IGT MPRNs into specified existing DSC Processes

## Delivery Key



= Design Change Pack for Consultation



= Solution Option Change Pack for Consultation



= For Information Change Pack



## Section 6: AOB

# 06

Any Other Business –  
None for this meeting



# Section 7: Annex

# 07

7a. ChMC Update - [Link here.](#)

7b. Rec Update - [Link here.](#)

7c. POAP - [Link here.](#)