

DSC Change Proposal Document

Xoserve Requestor to fill in sections coloured ■

Xoserve Governance Team to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN 6116	
Change Title:	Updates to the CDSP Service Description Table (v39)	
Date Raised:	28/07/2026	
Requestor Details	Name:	Ange Clarke
	Email:	Angela.clarke@xoserve.com
	Telephone:	0121 229 2050
	Sponsor:	Jayne McGlone
Change Requested	☒ Amendment to DSC Service Description Table	☐ Amendment to CDSP Service Document

Proposer Requirements

Amendment to DSC
Service Description Table

☒ Introduction of new
lines

☐ Deletion of existing
lines

☐ To merge existing
lines

☒ Cosmetic changes

☐ Amendment to DSC
Document

This Change Proposal (CP) is to request approval for a number of amendments to the Service Description Table as detailed below.

Service Lines that have been superseded

In 2020, following consultation with its Customers, Xoserve carried out a Cost Allocation Review, which required updates to several CDSP DSC Service Documents.

The review led to the original 22 service areas in the Budget and Charging Methodology being replaced by 13 Process Journeys.

As a result, several service lines within the CDSP Service Description Table were moved to new areas, with new service line reference numbers created to reflect the new service area reference number. A new column was also introduced to show the reference in place up to and including 31/03/21, alongside the new reference effective from 01/04/21.

We are seeking approval to remove the original service line reference numbers because they are now redundant. For visibility, these references have been moved to a new tab in the table titled 'Superseded Service Line Refs'.

Service Line Ref DS-NCS-SA10-01-01

Approval required to update the Service Requirement Description, output and Delivery Method as per the below:-

Service Requirement Description	Output	Delivery method
Local Distribution Zone (LDZ) larger reconciliation notification report. Monitor	Send all Users a report of details of forthcoming large LDZ Reconciliations in	Update to the Measurement Error Register held on the JO

	and update the Measurement Error Register	the format agreed with Users - Update the Measurement Error Register with invoicing position	website
	<u>Service Line ASGT-CS-SA10-25</u> Approval required to update to the SDT to confirm that this line was removed under Mod 710 and as per XRN 5622 CDSP SDTv39.1 Service Description Table v39.1		

Presented at ChMC for information

Date:	12/08/26
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CoMC Voting Outcome

Voting Outcome:	☐ Amendment to CDSP Document	
	☒ Amendment to CDSP Service Description Table	
Comments		
Meeting Date:	Click here to enter a date.	
Overall Outcome:	☐ No	☐ Yes

Please send the completed forms to: pmo@xoserve.com

Version Control

Version	Status	Date	Author	Remarks
0.1	Draft	13/05/2020	Angela Clarke	Template created based on DSC Change Proposal Document doc v7
0.2	Sent for review	15/06/2020	Angela Clarke	Amended to make it clear that any changes are presented at ChMC for information only
1	Approved	25/06/2020	Angela Clarke	Final version approved by Sam Lattimer
2	Approved	23/06/2026	Angela Clarke	Template updated to reflect new branding
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