

DSC Delivery Sub-Group

Meeting Summary

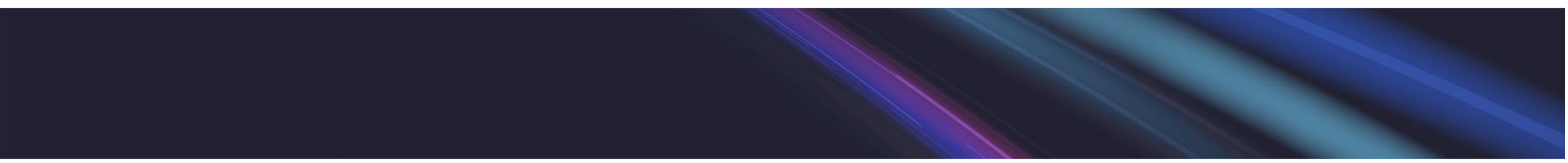
26th August 2025 at 10:30am
Microsoft Teams Meeting

Industry Attendees		
Name	Organisation	Initials
Neil Charnock	Utiligroup	NC
Joanne Rush	SSE	JR
Paul Senior	Utilita	PS
Daniel Kearney	Utilita	DK
Lulwa Abdalla	Not stated	LA
Tom Stuart	WWU	TS

Xoserve/Correla Attendees	
Name	Initials
Karen Gray	KG - Chair
Simon Harris	SH
Kate Lancaster	KL
Rob Westwood	RW
Mike Payley	MP

Slides available [here](#).

1. General Meeting Administration





1a. Welcome and Introductions

Karen Gray (KG) welcomed everyone to the meeting and introduced herself as the DSC Portfolio Release Manager. KG informed all attendees that this meeting is being audio recorded for the purpose of producing the summary and each recording will be deleted once the relevant summary has been signed off. KG informed the attendees of the agenda.

1b. Previous DSG Meeting Summary and Action Updates

KG asked for feedback on the summary for the previous Delivery Sub-Group (DSG) occurrence; no comments were received. The summary was approved.

Actions:

DSG_01 – To remain open whilst the change is progressing

DSG_02 – KG agreed with Committee that following last month's update this can go on hold. Status updated.

2. Changes in Change Development

2a. New Change Proposals

2ai. XRN 5955 Private networks duplicate MPRNs – options for long-term fix

James Barlow (JB) presented the slide for XRN5955, highlighting that this change proposal is to look at tracking private networks and not duplicating these within UK Link. This change seeks to develop a formal mechanism to track these sites.

No questions were raised by DSG representatives.

2b. Change Proposal Initial View Representations - None for this meeting

2c. Undergoing Solution Options Impact Assessment Review

2ci. XRN 5914 - Mod0886 - Amend the Code Cut-Off Date to a Rolling Period and XRN5922 - Mod0896 – Reducing the current Code Cut-Off Date (Line in the Sand) from 3 to 4 years to 2 to 3 years





JB presented slides 7-17, highlighting the background for Mod 896, looking at the line in the sand (LiS)/Code Cut-Off date having a two-year jump, explaining the as-is and to-be process. The main impact of the change is the processes around it rather than functional change. JB shared the proposed timeline included within the solution change pack, which calls out what is done as standard, proposed new items which will be support the two-year step and transitional activities. JB explained that communications will be issued earlier to ask for transactions and adjustments that customers need to have actioned before the Code Cut-Off date is updated.

For Mod 886, JB highlighted that this is to amend the Code Cut-Off update to be a monthly rolling activity, calling out that the LiS read estimation activity will remain as an annual process. JB ran over the as-is and to-be summary and mentioned that there is no anticipated additional Service and Operate (S&O) costs for this, however, that will be under review to ensure that the business teams are able to cope with the trends that occur. JB talked through the XRN5914 to-be process timeline.

JB mentioned that these Modifications are subject to authority consent and Ofgem decision is imminent. JB welcomed representations to the change pack which is currently out for consultation as for information only, as only 1 viable solution is available for each Modification.

No questions were raised by DSG representatives.

2cii. XRN 5906 - Mod0884 – Extending the PC4 Read Submission Window

Over slides 18-27, JB introduced XRN5906, based on Mod 884 which seeks to extend the 25 day PC4 read submission window to 80 days for domestic sites and 45 days for industrial and commercial sites. JB called out the process areas being affected by this change, being the cyclic PC4 Meter Real validation process and the process of pausing Check to Check reconciliation to allow a cyclic read to be received. JB highlighted the impacts on existing reporting and the new reporting to be developed, along with the to-be process overview.

Mod 884 is authority consent and a decision from Ofgem is expected to be made next month. JB welcomed representations to be submitted for this change pack which is out for information only that is currently out for consultation until 2nd September.

2ciii. XRN5805 – Alternative solution to address scenarios where macro formulas are present in templates and reporting dataset





Mike Payley (MP) presented slides 28-39 and ran over the change, highlighting that it is about removing macros from a number of templates received to the CDSP, detailed within the slides. MP explained there has been an impact assessment and as a result of this, options of what to do going forwards have been explored.

Slides within the pack detail each of the options in detail, showing as-is processes and the proposed process related to that option. MP shared the Option Comparison within the slide, showing costs, pros and cons for all options. MP talked through the discounted options with the reasoning for exclusion.

3. Detailed Design

3a. Design Considerations – None for this meeting

3b. Requirements Clarification – None for this meeting

4. Major Release Updates

4a. June 25 Major Release

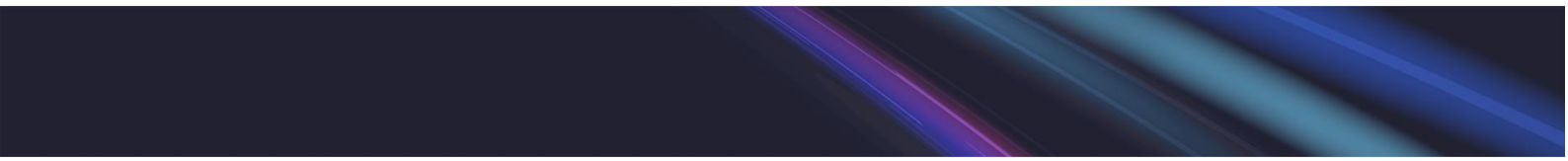
Rob Westwood (RW) presented slide 43 highlighting stating that the release included XRN5846 and XRN5784. Post Implementation Support (PIS) was exited on 15/08/25 and anticipating that costs are forecast to complete against the approved BER. Plan is to now complete the Change Closure Report (CCR) and present to Change Management Committee (ChMC) in October 2025.

No questions were raised by DSG representatives.

4b. Minor Release drop 15

RW highlighted that this was presented for information at August ChMC, with an indicative implementation date of 8th December 2025. A parent Change Proposal (CP) has been raised and will be published in the next few days. There are 2 changes XRN5732 and XRN5890 included within this release. RW highlighted that under a minor release, these will be covered by Service and Operate costs.

No questions were raised by DSG representatives.



4c. DDP Update

RW noted that the first two drops have been completed, and currently release 3 is being worked on. RW highlighted from the slides what was delivered within release 2, all planned core and stretch features were successfully delivered. The release included enhancements relating to:

- Shippers - Portfolio Gains and Losses and metre read rejection enhancements
- Distribution Networks - Under portfolio the upgrade dashboard was delivered, increasing download limit.

RW talked through both the stretch and core goals planned for Release 3, as covered within the slides.

5. Change Pipeline

KG ran over the Change Pipeline on slides 52-57, noting the following points:

- Minor Release 15 candidates to be confirmed soon
- XRN5924 Physical Information Exchange has been removed, following discussion and voting on the date within this month's ChMC
- XRN5808 is aiming for implementation in October 25 and XRN5732 is aiming for December 25
- An overview of the change backlog was also discussed with DSG members

JR asked for clarity around XRN5702 scope approval and when the BER will be at ChMC. JB explained that XRN5702 is the only change which has a firm approval to be included in the February 26 major release scope. The design was approved some time ago and has been reviewed to ensure still valid. JB confirmed that the BER has not yet been presented to ChMC as all other candidates which are provisionally approved for February are awaiting Modification decisions, to avoid bringing multiple BER updates following these decisions.

RW stated that following some certainty around XRN5872 and XRN5922, the aim is to present a BER at October ChMC, and that for XRN5702, this is the only change to be firmly approved into the February 26 release scope so far.

6. AOB – None raised for this meeting

This was the end of Tuesday 26th August 2025 DSC Delivery Subgroup meeting.
Next Meeting: (22nd September 2025)

If you have any questions relating to the above meeting summary, please email uklink@xoserve.com