Detailed Design Change Pack

# Communication detail

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| Comm Reference: | 3425.3 - VO - KG |
| Comm Title: | XRN5914 Amend the Code Cut-Off Date to a Rolling Period (Mod0886) & XRN5922 Shorten the current code cut-off date (or Line in the Sand) from a 3 to 4-year period to a 2 to 3-year period (Mod 0896) |
| Comm Date: | 13/10/2025 |

# Change Representation

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| Action Required: | For Representation |
| Close Out Date: | 27/10/25 |

# Change Detail

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| Xoserve reference Number: | [XRN5914](https://www.xoserve.com/change/customer-change-register/xrn-5914-amend-the-code-cut-off-date-to-a-rolling-period-mod0886/) and [XRN5922](https://www.xoserve.com/change/customer-change-register/xrn-5922-shorten-the-current-code-cut-off-date-or-line-in-the-sand-from-a-3-to-4-year-period-to-a-2-to-3-year-period-modification-0896/) |
| Change Class: | Non-Functional |
| \*ChMC Constituency Impacted | Shippers,Distribution Networks (DNOs)Independent Gas Transporters (IGTs)\*Assumed impacted parties of the proposed change, all parties are encouraged to review |
| Change Owner: | uklinkdelivery@xoserve.com |
| Background and Context: | **XRN5914** has been raised to deliver the requirements outlined in [**Modification 0886** Amend the Code Cut-Off Date to a Rolling Period](https://www.gasgovernance.co.uk/0886).**Modification 0886** seeks to amend the Code Cut-Off Date from an annual change on the 1st of April every year, to a monthly change which is effective on the 1st calendar day of each month. Other than a move to a monthly rolling Code Cut-Off Date, all other existing rules are to remain the same. In particular:* The Estimated Read process outlined in TPD M 5.4.5 will remain an annual process.
* The Customer Settlement Error Claims process outlined in TPD E 1.3.8 will continue to apply as it does now.

UNC Modification 0886 documentation can be found [here](https://www.gasgovernance.co.uk/0886).**XRN5922** has been raised to deliver the central system changes required as a result of [UNC **Modification 0896**](https://www.gasgovernance.co.uk/0896).**Modification 0896** seeks to shorten the current Code Cut Off Date (or Line in the Sand) from a three to four (3 to 4) year period to a two to three (2 to 3) year period. This will mean there will be a 2 year jump in the Code Cut Off Date in the initial year of implementation. UNC Modification 0896 documentation can be found [here](https://www.gasgovernance.co.uk/0896). |

# Change Impact Assessment Dashboard

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| Functional: | None |
| Non-Functional: | Configuration Parameter Updates for Code Cut-off Date, Data Archiving rules |
| Application: | UK Link (SAP ISU), CMS and SAP BW Reports |
| User(s): | Shippers, Central Data Service Provider (CDSP) |
| Other: | None |

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| Files |
| File | Parent Record | Record | Data Attribute | Hierarchy or Format Agreed |
| NA | NA | NA | NA | NA |

# Change Design Description

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| The Code Cut Off Date (operationally known as Line In the Sand (LIS)) is currently reset annually to 1st April (i.e. three years in the past), and rolls forward once a year on 1st April. The result of these proposed changes will be:* As part of XRN5922, on 1st April 2026, the LIS date will be set to 1st April 2024 rather than 1st April 2023 i.e. a two-year jump, resulting in a two-year LIS period
* As part of XRN5914, the LIS date will be updated every month on a rolling basis. i.e. on 1st May 2026, the LIS date will be set to 1st May 2024, 1st June 2026 it will be set to 1st June 2024 and so on

Central System Impacts* In April 2026, the LIS date within UK Link will be changed from 1st April 2022 to 1st April 2024
* To support a smooth transition, a transitional submission rule has been included in Modification 0896 to support the initial two-year shift:
	+ 80% of Consumption Adjustments related to the LIS change, must be submitted by 10th February 2026
	+ The remaining 20% of work items must be submitted by 10th March 2026
	+ A de minimis threshold of 25 work items per user will apply
		- To clarify, where the total volume of Consumption Adjustments is 25, or less, then the Shipper has until 10th March 2026 to submit these
* As the total volume of Consumption Adjustments will not be known until all have been submitted the onus is on Shipper parties to meet the defined targets
	+ Where the submission volume between the 10th of February and 10th March 2026 does exceed 20% of the total submitted for LIS then they will be progressed on a best endeavours basis by the CDSP
* With effect from May 2026, the LIS date will be updated on a rolling monthly basis
* LIS read estimation process will continue as an annual process, however, will be brought forward from June to the end of April
* Data retention - There are multiple processes within UK Link for which the data retention is designed based on the LIS date. However, the monthly rolling AQ calculation process requires 36 months (3 years) of consumption history to facilitate a successful AQ calculation which, currently, aligns with the LIS date. As a result of the reduction of the post LIS date period changes will be made to the archiving process to ensure no detrimental impact on AQ calculation processing
* New Annual LIS Activity Calendar – On an annual basis, a calendar will be published by the CDSP in January, to industry parities, to provide an overview of key dates within the LIS process for the coming year. This will replace the current communication provided by the CDSP that acts as a prompt to complete any LIS activity

The attached timeline shows the expected flow of activities during an LIS date update cycle:Contact Management System (CMS)* Enhancements to be made to the CMS to automatically update the LIS date parameter on online screens for contact types where it is displayed and/or utilised
* A new automated process will be created to perform a monthly sweep of RFA contact types to identify those where the entire adjustment falls prior to the LIS date, these will then be closed as Invalid
	+ For the avoidance of doubt, this activity is currently completed manually and is being automated to support the shorter timescales imposed by Modification 0886

CDSP Operational Reports To enable the CDSP operational teams to complete the required actions within the new, monthly, timeline and support customers, a set of reports will be developed as part of this change:* Unresolved Exceptions report - Enables tracking of unresolved exceptions by the month end prior to LIS date change to ensure timely resolution of the exceptions thereby mitigating the need to raise offline adjustments
* Prime & Sub (P&S) report - Enables identifying P&S sites that require offline adjustments to be created during the LIS date change process
* GSR report - Used to identify MPRNs within the GSR process, that are impacted by the LIS date
* RFA Contact report - This is a one-off report that will be used during the transition period to understand the volume of Shipper Consumption Adjustment submissions

UK Link Manual UpdateDuring Modification 0886 workgroup discussions it was agreed that the CDSP would seek to update the relevant UK Link Manual document to define the due dates for LIS related transactions. As such updates have been made and version for approval is attached below. Subject to approval of this pack, this version of the document will go live on 1st December as the standards defined are applicable ahead of the change of LIS in April 2026.Encouraging Timely Transaction SubmissionThe current annual LIS process sees a spike in related transactions from Shippers to the CDSP which need to be addressed within a constrained timeframe. As the process becomes monthly this spike is anticipated to be smoothed across the year although the timescale within which LIS transactions need to be process will be shorter. As such, the CDSP would encourage Shippers to submit transactions at the earliest opportunity during day to day business activity, using the prompt of an LIS date update as an opportunity to handle exception scenarios. This will, in turn, mitigate the risk of transactions not being processed to completion ahead of each LIS date update, supporting data and settlement accuracy.Service Level Agreements (SLA)There is currently an SLA in place with reference to the clearance of all business and technical exceptions. This will be reviewed during change delivery to ensure that measures correctly accommodate the time frames introduced by the associated Modifications.Implementation and Funding:Changes XRN5914 and XRN5922 are planned to be implemented as part of the February 26 Major Release and were approved into scope at the Change Management Committee (ChMC) on 10th September 2025. This will allow go live of the updated LIS processes in April 2026, in line with the current annual LIS process. The estimated cost range for the change is £47k – £90k (as per the previously approved solution option) and is proposed to be 100% funded by Shippers. The delivery cost will be confirmed in an updated February 26 BER in November 2025.New service lines are expected to be created as part of these changes to ensure the required activities are appropriately defined, there is currently no reference to the LIS update process within the service lines. This will follow the standard process through Contract Management Committee. It should be noted that, at this point, it is assumed that the additional effort required on a monthly basis to support the processing of transactions and exceptions will not exceed that experienced annually in the current process and, as such, can be absorbed. This, however, will remain under review and should transactional volumes be in excess of what can be reasonably absorbed a review will be raised with customers. |

Associated Changes

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| Associated Change(s) and Title(s): | None |

DSG

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| Target DSG Discussion Date: | 20th October 2025 |
| Any further information: | To present design for discussion and discuss any comments provided from the Detailed Design Change Pack representations. |

Implementation

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| Target Release: | Feb 2026 Major Release |
| Status: | Scope Approved |

Industry Response Detailed design

«RangeStart:HDS»

**Change Representation**

(To be completed by User and returned for response)

***Please consider any commercial impacts to your organisation that Xoserve need to be aware of when formulating your response***

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| User Contact Details:  | Organisation:  | «h1\_organisation»  |
| Name:  | «h1\_name»  |
| Email:  | «h1\_email»  |
| Telephone:  | «h1\_telephone»  |
| Customer decision on Change Pack:  | «h1\_userDataStatus»  |
| Commercial impacts:  | «h1\_commercial\_impacts» |
| Representation Publication:  | «h1\_consultation»  |
| Representation Comments:  | «h1\_userDataComments»  |

**Xoserve’ s Response**

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| Xoserve Response to Organisations Comments:  | «h1\_xoserveResponse»  |

Please send the completed representation response to uklink@xoserve.com

«RangeEnd:HDS»

Version Control

Document

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| --- | --- | --- | --- | --- |
| Version  |  Status   | Date  | Author(s)  | Remarks  |
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Template

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| --- | --- | --- | --- | --- | --- |
| Version  |  Status   | Date  | Author(s)  | Remarks  | Approved by |
| 1.0 | Approved | 09/03/2022 | Rachel Taggart | Detail Design Change Pack transferred to own document | Change Management Committee on 09/03/2022 |
| 1.1 | Approved | 25/04/2023 | Rachel Taggart | Updated with new font branding | Emma Smith |
| 1.2 | Updated | 14/08/2023 | Kate Lancaster | Updated with Representation tabs | N/A |
| 1.3 | For Approval | 21/07/2025 | Kate Lancaster | Updated branding | To be approved by ChMC |